



PROGRESS MEETING AGENDA AND MINUTES

Project Name: Drainageway 2
Project No.: 08-07.01 _____
Date: November 5, 2008
Time: 10:00 a.m.
Location: City of Lafayette

1. Attendance: (see attached list)
2. Project Participants: UDFCD, City of Lafayette, and City of Louisville
3. Project Schedule and Milestones: The contract was executed on October 15th, 2008 and the project is in the initial information gathering period. The first project milestone is set at 150 days, when the phase A report is due. MWE will develop a project schedule outlining major and subordinate tasks and projected completion dates.
4. Mapping: UDFCD provided MWE with mapping prepared by Landmark Surveying. The mapping covers most of the study area with the exception of the south-west corner of the area as well as the Drainageway A basin west of the railroad tracks. UDFCD agreed to look into obtaining LIDAR mapping for the area if such mapping is available. The City of Lafayette may have topographical information due to interest in constructing soccer fields in the area. The City of Louisville may have topographical information for the area in and around the sports complex. MWE will coordinate with each entity to determine if any additional topographical information is available.
5. Existing Stormwater Facilities: MWE will contact the City of Louisville and request drainage reports for the regional detention ponds as well as obtain a base map for this portion of the City with approximate property lines, storm sewer and wet utility locations. As-Built construction plans of the ponds and storm sewers along Drainageway A were also requested. UDFCD provided a survey of a few storm sewer components within the study area along with sketches and photos. MWE will prepare a list of requested as-built information in order of priority. Prior to field surveying of existing storm sewer components and ponds MWE will field verify available as-built information.
6. Hydrology Extents: MWE will delineate the Drainageway A basins from the existing master plan and through field investigation. Detention facilities will be located and included based on the area served and the ownership. The proposed North-End subdivision will also be investigated. The UDFCD Criteria Manual will be used to determine imperviousness based on the new aerial photography provided by UDFCD and the City of Louisville's comprehensive plan as it relates to the basins. UDFCD may have the previous OSP maps available to be scanned and sent to MWE as JPEG files.
7. Drainageway B: The previous outfall system planning study identified the crossing of Drainageway A-1 and Highway 42 as a potential area to combine flows with Drainageway B. This eliminates flows from Drainageway A-1 from flowing north-east into Drainageway A and then south in Drainageway 7 and allows flow to combine with Drainageway B and drain south to Coal Creek. This could also reduce the required capacity for the Drainageway A and Drainageway 7 connection and, thereby, reduce the upsizing requirement for Drainageway 7. UDFCD and the project sponsors indicated that the analysis of the Drainageway B basin should be added to the scope of the OSP. MWE will prepare a change order for the additional work and send to UDFCD.

8. Project Website: MWE will work with UDFCD in setting up a project website and maintaining the website as the project progresses.
9. Please contact Aaron Asquith or Jacob James at McLaughlin Water Engineers in the event these progress meeting minutes need to be amended in any way at (303) 964-3333. The next meeting is tentatively scheduled for Wednesday, December 10th, 2008 at 10:00 a.m. at the City of Louisville.